

Monthly Expenditure Report



Reporting Month: June 2024

Budget Fiscal Year: 2023-2024

NC Name: Tarzana Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$27243.17	\$20748.78	\$6494.39	\$0.00	\$0.00	\$6494.39

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$27733.12	\$605.17	\$5461.01	\$0.00	\$5461.01
Outreach		\$9196.76		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$2070.00	\$0.00	\$1033.35	\$0.00	\$1033.35
Neighborhood Purpose Grants	\$12196.88	\$10946.85	\$0.03	\$0.00	\$0.03
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$14756.83	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	06/04/2024	June 2024 website maintenance	General Operations Expenditure	Outreach	\$150.00
2	NET ATLANTIC INC	06/04/2024	Mailing list maintenance for June 2024	General Operations Expenditure	Outreach	\$40.00
3	MINUTEMAN PRESS	06/18/2024	Printing of Earth Day poster contest award certificates.	General Operations Expenditure	Outreach	\$27.38
4	APPLEONE EMPLOYMENT SERVICES	06/03/2024	Preparation of Board minutes March 2024	General Operations Expenditure	Office	\$217.69
5	Neighborhood Council Budget Day	06/03/2024	TNC Board adopts the Budget Committee's recommendation to approve a contribution of \$500.00 to the Neighborhood Council Budget Day.	General Operations Expenditure	Outreach	\$500.00
6	City of Los Angeles Congress of Neighborhoods - Event	06/03/2024	TNC Board adopts the Budget Committee's recommendation to approve a contribution of \$1,000.00 to the LA Congress of Neighborhoods.	General Operations Expenditure	Outreach	\$1000.00

7	Gold Metropolitan Media	06/07/2024	The TNC Board adopts the Executive Committee's recommendation to approve the request from the Beautification Committee previously submitted to the Budget Committee to purchase 50 (2...	General Operations Expenditure	Outreach	\$1850.00
8	Gold Metropolitan Media	06/07/2024	The TNC Board adopts the Executive Committee's recommendation to approve the request from the Beautification Committee previously submitted to the Budget Committee to purchase 50 (2...	General Operations Expenditure	Outreach	\$5629.38
9	City of Los Angeles- Dept of Neighborhood Empowerment	06/07/2024	The TNC Board adopts the Budget Committee's recommendation to approve request from the request from our President to purchase two (2) Zoom licenses to facilitate Zoom meetings ...	General Operations Expenditure	Office	\$387.48
10	In Defense of Animals	05/31/2024	The TNC Board adopts the Budget Committee's recommendation to approve the request from In Defense of Animals for a NPG for \$1,998.93 for the purchase of supplies for the West Valley...	Neighborhood Purpose Grants		\$1998.93
11	Tarzana Elementary School	06/05/2024	TNC Board adopts the Budget Committee's recommendation to approve the request from Tarzana Elementary School for a NPG for \$2,047.95 to fund the Renaissance Star Reading Program for...	Neighborhood Purpose Grants		\$2047.92
12	Portola Middle School	04/11/2024	The TNC Board adopts the Budget Committee's recommendation to approve request from Portola Middle School for an NPG for \$3,900 to support their Mock Trial Program for the 2024-25 sc...	Neighborhood Purpose Grants		\$3900.00
13	Tarzana Community & Cultural Center	06/03/2024	The TNC Board adopts the Budget Committee's recommendation to approve the request from Tarzana Community and Cultural Center for a NPG for \$3,000.00 to support their student summer ...	Neighborhood Purpose Grants		\$3000.00
Subtotal:						\$20748.78

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

The Web Corner, Inc.

15300 Ventura Blvd. Suite 400
 Sherman Oaks, CA 91403
 818-345-7443

Invoice

Date	Invoice #	Terms
6/1/2024	27101	Due on Receipt

Bill To
Tarzana Neighborhood Council PO Box 571016 Tarzana, CA 91357

Ship To

QTY	Description	Price Each	Amount
1	June.2024 Monthly Maintenance: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	150.00	150.00
0	June.2024 Monthly Hosting for tarzananc.org	15.00	0.00
0	June.2024 Email Archiving: 1 Accounts l.shaffer@tarzananc.org (inlcuded in maintenance)	13.50	0.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	\$0.00
	Balance Due	\$150.00

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification Form

HARVEY / ESTHER



NC Name: Tarzana

Meeting Date: 6-27-23

Budget Fiscal Year: 2022-2023

Agenda Item No: 11

Board Motion and/or Public
 Benefit Statement (CIP and NPG):

Resolved: The TNC Board adopts the recommendation of the Executive Committee to approve the payment of ongoing expenses as follows: For the fiscal year 2023-2024, the TNC authorizes its Treasurer or other designee to pay previously budgeted recurring monthly or periodic expenses, in small amounts, defined as those not to exceed \$75/day for each item and expense classification category. These expenses include, but are not limited to, supplies, copies and postage for committees, Board and committee meetings, officers, and committee chairperson expenses etc., and refreshments for meetings (other than Board meetings) etc. The recurring expenses are AppleCare, or other temporary staffing agencies for preparation of minutes or other clerical functions not to exceed (NTE) \$400/meeting, Net Atlantic or other such company for mailing list maintenance and distribution NTE \$40/month and The Web Corner or other such company for web site hosting and maintenance NTE \$160 for each month's services and the purchase of food and refreshments for Board meetings from any vendors NTE \$350 per meeting.

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member	X					
David Garfinkle	Board Member				X		
Pam Blatner	Board Member						
Harvey Goldberg	Treasurer	X					
Eran R. Heissler	1st VP	X					
	Board Member						
Joyce Greene	Board Member	X					
	Board Member						
Susan Rogen	Board Member	X					
Esther Weider	Board Member	X					
	Secretary						
Jeff Mausner	2nd VP	X					
Isabel Gerhardt	Board Member				X		
Leonard J. Shaffer	President	X					
Barry Edelman	Board Member	X					
Iris Polonsky	Board Member	X					
Susan Lord	Board Member	X					
Bob Shmaeff	Board Member				X		
	Board Member						
Mathew Clark	Board Member	X					
Christopher Ahuja	Board Member	X					
Quorum 10	Total	13	0	0	3	0	0

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature *Harvey Goldberg*

Second Signer's Signature *Leonard Shaffer*

Print/Type Name: Harvey Goldberg

Print/Type Name: Leonard Shaffer

Date: 6-27-23

Date: 6-27-23

TNC SPENDING AUTH 2023-24

Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970
978-219-1920

INVOICE



Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356

Invoice Summary	
Account	1002581
Reference	Invoice 1002581-206
Date	2024-06-01
Due Date	2024-07-01
Total (\$)	40.00
Amount Due (\$)	40.00

<u>Description</u>	<u>Amount (\$)</u>
Pro Bandwidth Usage Max: 0 GB Service Name: 'tarzana-neighborhood-council'	0.00
Pro Anno List Max: 2065 Members Service Name: 'tarzana-neighborhood-council'	40.00

Notes:

Payments are applied to the oldest open invoice. Please go to <https://www.netatlantic.com/billing> to report any changes to the contact information on file for your account. Thank you.

Please tear off and return the bottom portion with your payment. Thank you.

Harvey Goldberg
Tarzana Neighborhood Council
19798 Greenbriar Drive
Tarzana, CA 91356



Net Atlantic, Inc.
10 Federal St., Suite 26
Salem, MA 01970

Payment Summary	
Account	1002581
Reference	Invoice 1002581-206
Due Date	2024-07-01
Amount Due (\$)	40.00
Amount Enclosed	
Check Number	
Please make checks payable to Net Atlantic, Inc.	
New monies owed will be collected via credit card on 2024-06-04.	

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification Form

HARVEY / ESTHER



NC Name: Tarzana Meeting Date: 6-27-23
 Budget Fiscal Year: 2022-2023 Agenda Item No: 11

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Vote Count
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Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member	X					
David Garfinkle	Board Member				X		
Pam Blattner	Board Member						
Harvey Goldberg	Treasurer	X					
Eran R. Heissler	1st VP	X					
	Board Member						
Joyce Greene	Board Member	X					
	Board Member						
Susan Rogen	Board Member	X					
Esther Weider	Board Member	X					
	Secretary						
Jeff Mausner	2nd VP	X					
Isabel Gerhardt	Board Member				X		
Leonard J. Shaffer	President	X					
Barry Edelman	Board Member	X					
Iris Polonsky	Board Member	X					
Susan Lord	Board Member	X					
Bob Shmaeff	Board Member				X		
	Board Member						
Mathew Clark	Board Member	X					
Christopher Ahuja	Board Member	X					
Quorum 10	Total	13	0	0	3	0	0

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Treasurer's Signature: *Harvey Goldberg* Second Signer's Signature: *Leonard J. Shaffer*
 Print/Type Name: Harvey Goldberg Print/Type Name: Leonard J. Shaffer
 Date: 6-27-23 Date: 6-27-23

TNC SPENDING AUTH 2023-24



Minuteman Press
20648 Ventura Blvd.
Woodland Hills, CA 91364
Phone: 818-348-2300 / Fax: 818-348-2303
Web: woodlandhills-ca.minutemanpress.com
E-mail: mmpwoodlandhills@gmail.com

INVOICE

Invoice Number 37733
Invoice Date 5/22/2024

Bill to: Tarzana Neighborhood Council
PO Box 571016
Tarzana, CA 91357

Ship to: Tarzana Neighborhood Council
PO Box 571016
Tarzana, CA 91357

Phone: 818-912-0602
Mobile Phone: 818-912-0602
Email: etti.wieder@yahoo.com

Phone: 818-912-0602
Mobile Phone: 818-912-0602
Email: etti.wieder@yahoo.com

Where Quality and Service Make The Difference

500 Certificates - 8.5 x 11 - Green Paper (Customer Stock) - 1 Side - 1./0 (Job 77769) \$25.00

Invoice Subtotal:	\$25.00
Sales Tax 2018:	\$2.38
Invoice Total:	\$27.38
Balance Due:	\$27.38

*AWARD CERTIFICATES
EARTH DAY*

*PAID
6/18/24
CRAIG*

Salesperson: Craig & Garth Sanders
Terms: 50% Deposit, COD
Please pay from this invoice. No statements will be sent.
Received By _____

2.0000% interest per month on past-due invoices.

TNC MMP 5.22.24



AppleOne
AppleOne Employment Services
P.O. Box 29048
Glendale CA 91209-9048
Tel: 818-240-8688
Email: specialbillingyms@ain1.com
FIN: 95-2580864

CITY OF LA - DONE - TARZANA NC

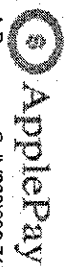
Accounts Payable
200 N. Spring St. Room 2005
Los Angeles, CA 90012

INVOICE

Customer No: 00950101
Site No: 0048
Period Ending: 04/27/2024
Invoice No: S9846685
Amount Due: \$217.69
Payment Term: UPON RECEIPT

Contract #	Requestor	Location	Employee Name	Weekend	Invoice Date	Reg Hours	Reg Rate	OT Hours	OT Rate	Misc Hours	Misc Rate	Invoice Amount
132968	Shaler, Len	Tarzana NC	Kramer, Patricia	04/27/2024	05/01/2024	8.50	\$25.61	0.00	\$0.00	0.00	0	\$217.69
Sub Total for:						8.50		0.00		0.00		\$217.69
Grand Total Invoice Amount:						8.50		0.00		0.00		\$217.69

You can now pay electronically through



Visit www.ApplePay.com or Call (866)898-7152 for details

Please remit payment to:
Appleone Employment Services
P.O. Box 29048
Glendale, CA 91209-9048

TUO APPLE ONE 59846695



AppleOne

AppleOne Employment Services

City of Los Angeles

Invoice	01-6867107	Line 1	Kramer, Patricia	XT33310324
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Web Timecard

Client Name: City of LA - DONE- TARZANA NC
 Employee Name: Kramer, Patricia
 Serial no: XT33310324

Imaged on: 4/30/24
 Week Ending: 4/27/24

Date	Time In	Time Out	Lunch	Regular	Overtime	Double Time
Thursday, April 25, 2024	8:00 AM	12:00 PM	0 hr 0 min	4 hr 0 min	0 hr 0 min	0 hr 0 min
Thursday Total:				Regular: 4 hour(s) 0 minute(s)	OT: 0 hour(s) 0 minute(s)	DT: 0 hour(s) 0 minute(s)
Thursday Meal Break: 0 hr 0 min						
Date	Time In	Time Out	Lunch	Regular	Overtime	Double Time
Friday, April 26, 2024	8:00 AM	1:30 PM	1 hr 0 min	4 hr 30 min	0 hr 0 min	0 hr 0 min
Friday Total:				Regular: 4 hour(s) 30 minute(s)	OT: 0 hour(s) 0 minute(s)	DT: 0 hour(s) 0 minute(s)
Friday Meal Break: 1 hr 0 min						
Work Total:				Regular: 8 hour 30 min	OT: 0 hour 0 min	DT: 0 hour 0 min

Submitted By: Patricia_Kramerpatricakramerwrites@aol.com on 04/27/2024

Approved By: LEN SHAFFER(4858) on 04/29/2024

Processed By: amandah on 04/30/2024

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification Form

HARVEY / ESTHER



NC Name: Tarzana

Meeting Date: 6-27-23

Budget Fiscal Year: 2022-2023

Agenda Item No: 11

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Vote Count

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Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member	X					
David Garfinkle	Board Member				X		
Pam Blattner	Board Member						
Harvey Goldberg	Treasurer	X					
Eran R. Heissler	1st VP	X					
	Board Member						
Joyce Greene	Board Member	X					
	Board Member						
Susan Rogen	Board Member	X					
Esther Weider	Board Member	X					
	Secretary						
Jeff Mausner	2nd VP	X					
Isabel Gerhardt	Board Member				X		
Leonard J. Shaffer	President	X					
Barry Edelman	Board Member	X					
Iris Polonsky	Board Member	X					
Susan Lord	Board Member	X					
Bob Shmaeff	Board Member				X		
	Board Member						
Mathew Clark	Board Member	X					
Christopher Ahuja	Board Member	X					
Quorum 10	Total	13	0	0	3	0	0

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature *Harvey Goldberg*

Second Signer's Signature *Leonard Shaffer*

Print/Type Name: Harvey Goldberg

Print/Type Name: Leonard Shaffer

Date: 6-27-23

Date: 6-27-23

TNC SPENDING AUTH 2023-24

**Neighborhood Council Funding Contribution Form
Congress of Neighborhoods/Budget Advocacy Special Accounts**

I, Leonard Shaffer (President or Vice-President [VP] name),

declare that I am the President or VP of the Tarzana
Neighborhood Council (NC) and that on May 28, 2024 (meeting date), a Brown Act-noticed public meeting was held by the NC with a quorum of 16 (number) board members present and that by a vote of 15 (number) Yea, 0 (number) Nay, and 1 (number) Abstentions, the NC approved funding contribution(s) from our current Fiscal Year budget for the following Department of Neighborhood Empowerment Special Account(s):

Neighborhood Council Budget Day in the amount of:
*\$ 500.00 By checking "Neighborhood Council Budget Day," you will be contributing to cover expenses associated with Budget Day, additional Budget workshops, and essential administrative needs.

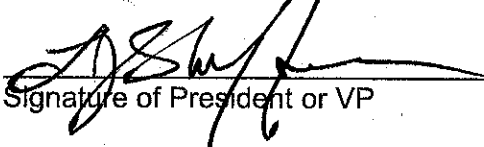
Neighborhood Council Budget Advocacy (L.A. Charter Section 909) in the amount of:
*\$ _____

L.A. Congress of Neighborhoods (LAAC 22.801) – Event in the amount of:
*\$ _____

L.A. Congress of Neighborhoods (LAAC 22.801) – EmpowerLA Awards in the amount of:
*\$ _____

Therefore, the Neighborhood Council requests that the Office of the City Clerk, NC Funding Program issue payment from our NC's current Fiscal Year budget to the Department of Neighborhood Empowerment for the purpose(s) as indicated above.

Contributions for Neighborhood Council Budget Advocacy and the Congress of Neighborhoods support activities and programs that advance the purpose of the Neighborhood Council System as determined by the Department of Neighborhood Empowerment. Funds do not support any specific entity, alliance, or group.


Signature of President or VP

5-28-24
Date

=====

To request payment, the NC Treasurer must submit this completed form in the NC Funding System portal, Outreach Category, as the "Payment Request Document" along with the respective Board Action Certification (BAC) form. Forms must be submitted by the annual deadline for check payment requests (normally June 1st) in order to process the payment from current Fiscal Year funds.

*Please indicate a specific funding amount; Statements such as "unused funding for this fiscal year" will disqualify the payment request.

**"Neighborhood Council Budget Day" or
"City of Los Angeles Budget Advocacy" or
"City of Los Angeles Congress of Neighborhoods - Event" or
"City of Los Angeles Congress of Neighborhoods - Awards"**

Address: 200 N. Spring St., Suite 224, Los Angeles, CA 90012

- You may also search the respective Special Account in the Vendor section of the Funding System portal when submitting the payment request(s).
- Please submit separate payment requests for each Special Account contribution.

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification Form

HARVEY / CHRISTOPHER



NC Name: Tarzana

Meeting Date: 5-28-24

Budget Fiscal Year: 2023-2024

Agenda Item No: 14

Board Motion and/or Public Benefit Statement (CIP and NPG):

Resolved: TNC Board adopts the Budget Committee's recommendation to approve a contribution of \$500.00 to the Neighborhood Council Budget Day. To be classified as Operations, General, Board Retreat and Training, Budget Day. Funds to come from Unallocated.

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member	X					
Bruno Hernandez	Board Member				X		
Christopher Ahuja	Board Member	X					
Harvey Goldberg	Treasurer	X					
Eran R. Heissler	1st VP	X					
Sylvia Bedrossian	Board Member	X					
	Board Member						
Paul Radenberg	Board Member	X					
Susan Rogen	Board Member	X					
Esther Weider	Board Member	X					
Leon Antonio Gonzalez	Board Member				X		
Jeff Mausner	2nd VP	X					
Mathew Clark	Board Member	X					
Leonard J. Shaffer	President	X					
Barry Edelman	Board Member	X					
Iris Polonsky	Exec Secretary	X					
Susan Lord	Board Member	X					
Bob Shmaeff	Board Member					X	
	Board Member						
Duncan MacIntosh	Board Member	X					
Faryl Arbietman	Board Member				X		
Quorum	10						
	Total	15			3	1	

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature: *Harvey Goldberg*
 Print/Type Name: Harvey Goldberg
 Date: 5-28-24

Second Signer's Signature: *Leonard J Shaffer*
 Print/Type Name: Leonard J Shaffer
 Date: 5-28-24

**Neighborhood Council Funding Contribution Form
Congress of Neighborhoods/Budget Advocacy Special Accounts**

I, Leonard Shaffer (President or Vice-President [VP] name),

declare that I am the President or VP of the Tarzana
Neighborhood Council (NC) and that on May 28, 2014 (meeting date), a Brown Act-noticed public meeting was held by the NC with a quorum of 16 (number) board members present and that by a vote of 15 (number) Yea, 0 (number) Nay, and 1 (number) Abstentions, the NC approved funding contribution(s) from our current Fiscal Year budget for the following Department of Neighborhood Empowerment Special Account(s):

Neighborhood Council Budget Day in the amount of:

*\$ _____ *By checking "Neighborhood Council Budget Day," you will be contributing to cover expenses associated with Budget Day, additional Budget workshops, and essential administrative needs.*

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*\$ _____

L.A. Congress of Neighborhoods (LAAC 22.801) – Event in the amount of:

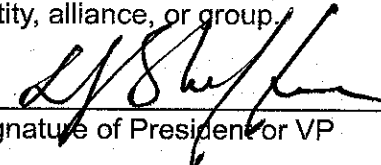
*\$ 1,000.00

L.A. Congress of Neighborhoods (LAAC 22.801) – EmpowerLA Awards in the amount of:

*\$ _____

Therefore, the Neighborhood Council requests that the Office of the City Clerk, NC Funding Program issue payment from our NC's current Fiscal Year budget to the Department of Neighborhood Empowerment for the purpose(s) as indicated above.

Contributions for Neighborhood Council Budget Advocacy and the Congress of Neighborhoods support activities and programs that advance the purpose of the Neighborhood Council System as determined by the Department of Neighborhood Empowerment. Funds do not support any specific entity, alliance, or group.



Signature of President or VP

5-28-24

Date

=====

To request payment, the NC Treasurer must submit this completed form in the NC Funding System portal, Outreach Category, as the "Payment Request Document" along with the respective Board Action Certification (BAC) form. Forms must be submitted by the annual deadline for check payment requests (normally June 1st) in order to process the payment from current Fiscal Year funds.

*Please indicate a specific funding amount; Statements such as "unused funding for this fiscal year" will disqualify the payment request.

**"Neighborhood Council Budget Day" or
"City of Los Angeles Budget Advocacy" or
"City of Los Angeles Congress of Neighborhoods - Event" or
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Address: 200 N. Spring St., Suite 224, Los Angeles, CA 90012

- You may also search the respective Special Account in the Vendor section of the Funding System portal when submitting the payment request(s).
- Please submit separate payment requests for each Special Account contribution.

TNC NC Congress 2014 CONTRIB

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification Form

HARVEY / SUSAN LORD



NC Name: Tarzana Meeting Date: 5-28-24

Budget Fiscal Year: 2023-2024 Agenda Item No: 15

Board Motion and/or Public Benefit Statement (CIP and NPG): Resolved: TNC Board adopts the Budget Committee's recommendation to approve a contribution of \$1,000.00 to the LA Congress of Neighborhoods. To be classified as Operations, General, Board Retreat and Training, Congress of Neighborhoods. Funds to come from Unallocated.

Vote Count
 Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
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Christopher Ahuja	Board Member	X					
Harvey Goldberg	Treasurer	X					
Eran R. Heissler	1st VP	X					
Sylvia Bedrossian	Board Member	X					
	Board Member						
Paul Radenberg	Board Member	X					
Susan Rogen	Board Member	X					
Esther Weider	Board Member	X					
Leon Antonio Gonzalez	Board Member				X		
Jeff Mausner	2nd VP	X					
Mathew Clark	Board Member	X					
Leonard J. Shaffer	President	X					
Barry Edelman	Board Member	X					
Iris Polonsky	Exec Secretary	X					
Susan Lord	Board Member	X					
Bob Shmaeff	Board Member					X	
	Board Member						
Duncan MacIntosh	Board Member	X					
Faryl Arbietman	Board Member				X		
Quorum	10						
	Total	15			3	1	

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature: *Harvey Goldberg*
 Print/Type Name: Harvey Goldberg
 Date: 5-28-24

Second Signer's Signature: *Leonard J Shaffer*
 Print/Type Name: Leonard J Shaffer
 Date: 5-28-24

TNC CONGRESS 2020 BAC.



21051 Warner Center Lane
 Suite 250
 Woodland Hills, CA 91367
 www.goldmetropolitan.com

Invoice

Date
5/9/2024
Invoice #
03723

Bill To
Tarzana Neighborhood Council P.O. Box 571016 Tarzana, CA 91357 ATTN: Iris Polonsky

P.O. Number	Quote Number	Quote Date	Rep	Launch Date	Terms
	AG 5019	5/9/2024	AG	5/24/2024	Due Upon Acceptance of order

Quantity	Description	Price Each	Amount
1	Repair costs for 14 banners	200.00	200.00
1	Installation of 14 banners (7 pairs)	660.00	660.00
1	12 months of maintenance from May 2024 to May 2025	990.00	990.00
	Sales Tax	9.50%	0.00

Remit To: Gold Metropolitan Media 21051 Warner Center Lane, Suite 250 / Woodland Hills, CA 91367 / (Tel) 800.755.9466 / (Fax) 818.348.1956	Total	\$1,850.00
	Payments/Credits	\$0.00
	Balance Due	\$1,850.00

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification Form

HARVEY/DUNCAN



NC Name: Tarzana

Meeting Date: 5-28-24

Budget Fiscal Year: 2023-2024

Agenda Item No: 16

Board Motion and/or Public Benefit Statement (CIP and NPG):

Resolved: The TNC Board adopts the Executive Committee's recommendation to approve the request from the Beautification Committee previously submitted to the Budget Committee to purchase 50 (25 pairs) banners for installation on light poles in Tarzana from Gold Metropolitan Media at a cost of \$5,629.38, and \$200 for the repair of 14 banners (7 pair) and \$560 to install the 14 repaired banners and 4 new banners in inventory and \$990 for 12 months of service to maintain these banners and all others that are currently in place. The total cost NTE \$7,500.00. To be classified as Outreach, Advertising, Banners. Funds to come from Unallocated.

Vote Count

Recused Board members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member	X					
Bruno Hernandez	Board Member				X		
Christopher Ahuja	Board Member	X					
Harvey Goldberg	Treasurer	X					
Eran R. Heissler	1st VP	X					
Sylvia Bedrossian	Board Member	X					
	Board Member						
Paul Radenberg	Board Member	X					
Susan Rogen	Board Member	X					
Esther Weider	Board Member	X					
Leon Antonio Gonzalez	Board Member				X		
Jeff Mausner	2nd VP	X					
Mathew Clark	Board Member	X					
Leonard J. Shaffer	President	X					
Barry Edelman	Board Member	X					
Iris Polonsky	Exec Secretary	X					
Susan Lord	Board Member	X					
Bob Shmaeff	Board Member						X
	Board Member						
Duncan Macintosh	Board Member	X					
Faryl Arbietman	Board Member				X		
Quorum	10						
	Total	15			3		1

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Treasurer's Signature: *Harvey Goldberg*
 Print/Type Name: Harvey Goldberg

Second Signer's Signature: *Leonard J Shaffer*
 Print/Type Name: Leonard J Shaffer

Date: 5-28-24

Date: 5-28-24

TNC 116 GOLDMM-5-28-24 BAC



21051 Warner Center Lane
 Suite 250
 Woodland Hills, CA 91367
 www.goldmetropolitan.com

Invoice

Date
5/9/2024
Invoice #
03722

Bill To
Tarzana Neighborhood Council P.O. Box 571016 Tarzana, CA 91357 ATTN: Iris Polonsky

P.O. Number	Quote Number	Quote Date	Rep	Launch Date	Terms
	AG 4696	8/14/2023	AG	Approx. 5/24/2024	Due Upon Acceptance of order

Quantity	Description	Price Each	Amount
50	"Tarzana neighborhood Council" City Light Pole Banner 3'(w) x 8'(h) - Printed on outdoor vinyl with wind slits (1) Image Pair (A/B)- All 4 Color Process *Note:Price based on (1) image pair (A/B) if more images are used price is subject to change.	82.50	4,125.00T
25	Installation, maintenance and removal. Maintenance includes normal wear & tear for 90 days (Maintenance due to any unforeseen circumstances will be charged extra). Note that location unavailability for any reason during banner hanging is subject to additional relocation and permit fees.	44.50	1,112.50
	Sales Tax	9.50%	391.88

Remit To: Gold Metropolitan Media 21051 Warner Center Lane, Suite 250 / Woodland Hills, CA 91367 / (Tel) 800.755.9466 / (Fax) 818.348.1956		Total	\$5,629.38
		Payments/Credits	\$0.00
		Balance Due	\$5,629.38

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification Form

HARVEY/DUNCAN



NC Name: Tarzana

Meeting Date: 5-28-24

Budget Fiscal Year: 2023-2024

Agenda Item No: 16

Board Motion and/or Public Benefit Statement (CIP and NPG):

Resolved: The TNC Board adopts the Executive Committee's recommendation to approve the request from the Beautification Committee previously submitted to the Budget Committee to purchase 50 (25 pairs) banners for installation on light poles in Tarzana from Gold Metropolitan Media at a cost of \$5,629.38, and \$200 for the repair of 14 banners (7 pair) and \$560 to install the 14 repaired banners and 4 new banners in inventory and \$990 for 12 months of service to maintain these banners and all others that are currently in place. The total cost NTE \$7,500.00. To be classified as Outreach, Advertising, Banners. Funds to come from Unallocated.

Vote Count

Recused Board members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member	X					
Bruno Hernandez	Board Member				X		
Christopher Ahuja	Board Member	X					
Harvey Goldberg	Treasurer	X					
Eran R. Heissler	1st VP	X					
Sylvia Bedrossian	Board Member	X					
	Board Member						
Paul Radenberg	Board Member	X					
Susan Rogen	Board Member	X					
Esther Weider	Board Member	X					
Leon Antonio Gonzalez	Board Member				X		
Jeff Mausner	2nd VP	X					
Mathew Clark	Board Member	X					
Leonard J. Shaffer	President	X					
Barry Edelman	Board Member	X					
Iris Polonsky	Exec Secretary	X					
Susan Lord	Board Member	X					
Bob Shmaeff	Board Member						X
	Board Member						
Duncan Macintosh	Board Member	X					
Faryl Arbietman	Board Member				X		
Quorum	10						
	Total	15			3		1

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature: *Harvey Goldberg*
 Print/Type Name: Harvey Goldberg

Second Signer's Signature: *Leonard J Shaffer*
 Print/Type Name: Leonard J Shaffer

Date: 5-28-24

Date: 5-28-24

TNC 116 GOLDMM-5-28-24 BAC

CITY OF LOS ANGELES

BOARD OF NEIGHBORHOOD COMMISSIONERS

VACANT
PRESIDENT

JOY ATKINSON
VICE PRESIDENT

LEONARD SHAFFER
DEBBIE WEHBE
MAGGIE QUIROZ
KEREN WATERS
RANDELL ERVING
DOUGLAS EPPERHART

Email: commission@empowerla.org

CALIFORNIA



KAREN BASS
MAYOR

NEIGHBORHOOD COUNCILS
EMPOWER LA
Department of
NEIGHBORHOOD EMPOWERMENT

20th FLOOR, CITY HALL
200 NORTH SPRING STREET
LOS ANGELES, CA 90012

TELEPHONE (213) 978-1551
TOLL-FREE 3-1-1
FAX: (213) 978-1751
E-MAIL: EmpowerLA@lacity.org

VANESSA SERRANO
INTERIM GENERAL MANAGER

ERICK MUÑOZ
COMMISSION EXECUTIVE ASSISTANT

www.EmpowerLA.org

BILL TO: Tarzana Neighborhood Council

INVOICE # 25-073

Address: PO Box 571016

Tarzana, CA 91357

Email: h.goldberg@tarzananc.org

DATE: June 6, 2024

DUE DATE: Upon Received

Quantity	Item Description	Unit Price	Amount
2.00	Commodity Code 4316: Software-Zoom Enterprise host 05062024-05052025	\$140.57	\$281.14
2.00	Commodity Code 4316: Software-Zoom Audio 05062024-05052025	\$53.17	\$106.34
Total Cost			\$387.48

Please make Checks Payable to:

City of Los Angeles - Department of Neighborhood Empowerment

200 N. Spring Street, Suite 2005

Los Angeles, CA 90012

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Tarzana Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a) In Defense of Animals 68-000-8936 California March 1984
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 1020 B Street San Rafael CA 94901
Organization Mailing Address *City* *State* *Zip Code*

1c) _____ _____ _____ _____
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**

Fleur Dawes 415-879-6879 fleur@idausa.org
Name *Phone* *Email*

2) Type of Organization- Please select one:
 Public School (not to include private schools) Attach Signed letter on School Letterhead or 501(c)(3) Non-Profit (other than religious institutions) Attach IRS Determination Letter

3) _____ _____ _____ _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

The area covered by the Tarzana Neighborhood Council is serviced by the West Valley Animal Shelter. The shelter primarily cares for dogs, cats, and other small animals such as rabbits, hamsters, and guinea pigs. This grant will be used to buy supplies for the animals such as beds, collars and leashes, toys, hay, food for underage kittens, and items used for dog playgroups.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The West Valley Animal Shelter takes in lost animals with the goal of reuniting them with their guardians as well taking in animal companions from guardians who can no longer care for them. This grant will be used to purchase supplies (e.g. beds, toys, treats) to make their stay at the shelter more comfortable and reduce their stress and anxiety. This in turn will improve their kennel presentation which makes them more adoptable to the public. Furthermore, when the animals are visibly stressed it is upsetting to the public and this may deter them from staying to look for a companion or returning if they don't find the right match that day.

This grant will also support the foster kitten program. The budget for Animal Services does not cover the cost of food to foster the thousands of kittens under 8 weeks old who enter the shelter each year. This grant will be used to purchase a brand of kitten food that has tiny kibble which is easier for these small, young kittens to chew. Additionally, the grant will be used to purchase Miracle Nipples, a type of nipple which is easier for bottle baby kittens to latch on to and nurse.

TNC NPG IDA 5-24

**In Defense of Animals Neighborhood Grant Proposal
Tarzana Neighborhood Council**

Item	Description	Merchant	Cost/Unit	Qty.	Total
<u>Kuranda Chewproof Bed - Silver Aluminum - 35" x 23" - Heavy Duty Vinyl - Royal</u>	Dog bed	Amazon.com	\$ 138.95	2	\$ 277.90
<u>KONG Jumbler Ball - Interactive Dog Toy for Dog & Puppy Playtime - Fetch Toy with Tennis Ball - Dog Supplies for Engaging Play - for Medium/Large Dogs</u>	Dog toy	Amazon.com	\$ 14.99	3	\$ 44.97
<u>KONG Wubba Classic Dog Toy, Color Varies - Large</u>	Dog toy	Chewy.com	\$ 9.99	3	\$ 29.97
<u>PetSafe Martingale Collar with Quick Snap Buckle, 1" Medium, Royal Blue</u>	Dog collar for adopters and playgroups	Amazon.com	\$ 9.99	10	\$ 99.90
<u>PetSafe Nylon Dog Leash - Strong, Durable, Traditional Style Leash with Easy to Use Bolt Snap - 1 in. x 6 ft., Royal Blue</u>	Dog collar for adopters and playgroups	Amazon.com	\$ 7.99	10	\$ 79.90
<u>PetSafe Martingale Collar with Quick Snap Buckle, 1" Medium, Black</u>	Dog collar for adopters	Amazon.com	\$ 11.61	5	\$ 58.05
<u>PetSafe Martingale Collar with Quick Snap Buckle, 1" Large, Black</u>	Dog collar for adopters	Amazon.com	\$ 10.60	5	\$ 53.00
<u>PetSafe Nylon Dog Leash - Strong, Durable, Traditional Style Leash with Easy to Use Bolt Snap - 1 in. x 6 ft., Black</u>	Dog leash for adopters	Amazon.com	\$ 7.36	10	\$ 73.60
<u>Bitebuster Padded Super Bite Resistant Pet Grooming Sleeve - Small/Medium</u>	Bite sleeve (for dog playgroups)	Chewy.com	\$ 68.95	1	\$ 68.95
<u>Bitebuster Padded Super Bite Resistant Pet Grooming Sleeve - Large/X-Large</u>	Bite sleeve (for dog playgroups)	Chewy.com	\$ 68.95	1	\$ 68.95
<u>Royal Canin Feline Health Nutrition Mother & Babycat Dry Cat Food, 3 lb Bag</u>	Kitten food for fosters	Amazon.com	\$ 29.99	10	\$ 299.90
<u>Royal Canin Feline Health Nutrition Mother & Babycat Dry Cat Food for Newborn Kittens and Pregnant or Nursing Cats, 6 lb bag</u>	Kitten food for shelter	Amazon.com	\$ 41.99	5	\$ 209.95

Item	Description	Merchant	Cost/Unit	Qty.	Total
<u>Miracle Nipple Syringe Included, Mini - 10 Pack</u>	For bottle baby kittens	Amazon.com	\$ 44.95	2	\$ 89.90
<u>Frisco Moppy Ball Cat Toy with Catnip</u>	Cat toy	Chewy.com	\$ 2.97	10	\$ 29.70
<u>Pioneer Pet Catnip Toy Nip Nibblers, 3 count</u>	Cat toy	Chewy.com	\$ 4.99	4	\$ 19.96
<u>Multipet Value Pack Cat Toy, Assorted Colors, 24-pack</u>	Cat toy	Chewy.com	\$ 10.79	2	\$ 21.58
<u>Tiki Cat Soft & Chewy Tuna Flavor Grain-Free Cat Treats, 2-oz pouch</u>	Cat treats	Chewy.com	\$ 3.59	2	\$ 7.18
<u>Loving Pets Non-Skid Stainless Steel Dog & Cat Bowl, 1-cup</u>	Kitten bowls	Chewy.com	\$ 3.10	10	\$ 31.00
<u>Kaytee Natural Timothy Hay Small Animal Food, 96-oz bag, bundle of 3</u>	Hay for small animals	Chewy.com	\$ 52.23	5	\$ 261.15

Subtotal

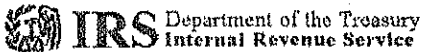
\$1,825.51

Estimated tax

\$ 173.42

Estimated total

\$1,998.93



Department of the Treasury
Internal Revenue Service
Cincinnati Service Center
CINCINNATI OH 45999-0038

In reply refer to: 0255452514
Dec. 17, 2018 LTR 4170C 0
68-0008936 201712 67

00015106
BODC: TE

IN DEFENSE OF ANIMALS
% MARILYN KROPLICK M D
3010 KERNER BLVD
SAN RAFAEL CA 94901-5433



079072

Person to contact: *

Dear Taxpayer:

We're responding to your request of Dec. 10, 2018, about the tax-exempt status of In Defense of Animals

We issued a determination letter in 198403, granting this organization exemption from federal income tax under Internal Revenue Code Section 501(c)(03).

Donors can deduct contributions to this organization as provided in Internal Revenue Code (IRC) Section 170. Bequests, legacies, devises, transfers, or gifts to the organization or for its use are deductible for federal estate and gift tax purposes if they meet the requirements of IRC Sections 2055, 2106, and 2522.

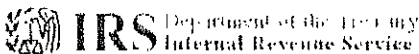
If an organization fails to file a required annual return or notice for three consecutive years, its tax-exempt status is revoked by operation of law. This is stated in IRC Section 6033(j)(1). The revocation is effective on the filing due date of the third annual return or notice. For more information about filing requirements, you can visit our website at www.irs.gov/eo.

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Sincerely yours,

Kim A. Billups, Operations Manager
Accounts Management Operations 1



Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248651232
Apr. 02, 2010 LTR 4168C E0
68-0008936 000000 00

00017273
BODC: TE

IN DEFENSE OF ANIMALS
% ELLIOT M KATZ DVM
3010 KERNER BLVD
SAN RAFAEL CA 94901-5433

Employer Identification Number: **-***8936
Person to Contact: Mr. Kelley
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Mar. 24, 2010, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in March 1984.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Beginning with the organization's sixth taxable year and all succeeding years, it must meet one of the public support tests under section 170(b)(1)(A)(vi) or section 509(a)(2) as reported on Schedule A of the Form 990. If your organization does not meet the public support test for two consecutive years, it is required to file Form 990-PF, Return of Private Foundation, for the second tax year that the organization failed to meet the support test and will be reclassified as a private foundation.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

024865123Z
Apr. 02, 2010 LTR 4168C E0
68-0008936 000000 00
00017274

IN DEFENSE OF ANIMALS
% ELLIOT M KATZ DVM
3010 KERNER BLVD
SAN RAFAEL CA 94901-5433

Sincerely yours,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

Internal Revenue Service

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: April 3, 2001

Person to Contact:
John Kennedy ID 31-07297
Customer Service Representative
Toll Free Telephone Number:
8:00 a.m. to 9:30 p.m. EST
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
68-0008936

In Defense of Animals
131 Camino Alto, Ste. E
Mill Valley, CA 94941

Dear Sir or Madam:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in March 1984 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

In Defense of Animals
68-0008936

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

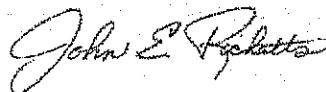
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. If your organization had a copy of its application for recognition of exemption on July 15, 1987, it is also required to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification Form



NC Name: Tarzana Meeting Date: 5-28-24

Budget Fiscal Year: 2023-2024 Agenda Item No: 11

Board Motion and/or Public Benefit Statement (CIP and NPG): Resolved: The TNC Board adopts the Budget Committee's recommendation to approve the request from In Defense of Animals for a NPG for \$1,998.93 for the purchase of supplies for the West Valley Animal Shelter. To be classified as NPG, In Defense of Animals. Funds to come from Unallocated.

HARVEY / MATTHEW

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Terry Saucier	Board Member	X					
Bruno Hernandez	Board Member				X		
Christopher Ahuja	Board Member	X					
Harvey Goldberg	Treasurer	X					
Eran R. Heissler	1st VP	X					
Sylvia Bedrossian	Board Member	X					
	Board Member						
Paul Radenberg	Board Member	X					
Susan Rogen	Board Member	X					
Esther Weider	Board Member	X					
Leon Antonio Gonzalez	Board Member				X		
Jeff Mausner	2nd VP						X
Mathew Clark	Board Member	X					
Leonard J. Shaffer	President	X					
Barry Edelman	Board Member	X					
Iris Polonsky	Exec Secretary	X					
Susan Lord	Board Member	X					
Bob Shmaeff	Board Member					X	
	Board Member						
Duncan MacIntosh	Board Member	X					
Faryl Arbietman	Board Member				X		
Quorum 10	Total	14			3	1	1

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature: *Harvey Goldberg* Second Signer's Signature: *Leonard Shaffer*
 Print/Type Name: Harvey Goldberg Print/Type Name: Leonard Shaffer
 Date: 5-28-24 Date: 5-28-24

TNC NPG IDA 5-24 BAC

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Tarzana

SECTION I - APPLICANT INFORMATION

1a) Tarzana Elementary 95-6001-908W CA
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 5726 Topeka Drive Tarzana CA 91356
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**
Renee Cofield, Principal (818) 881-1424 renee.cofield@lausd.net
Name *Phone* *Email*

2) **Type of Organization- Please select one:**
 Public School (*not to include private schools*) *Attach Signed letter on School Letterhead* or **501(c)(3) Non-Profit** (*other than religious institutions*) *Attach IRS Determination Letter*

3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**
 Renaissance Star is an evidence based reading assessment program to provide additional support of our diverse populatio of learners from emergent readers, struggling learning to high achievers. Renaissance helps accelerate learning for all student . Star Reading measures students' knowledge and understanding of vocabulary, as well as their ability to apply vocabulary strategies. This software can be used in school and remotely.
 As a result of our declining enrollment, pay raises and LAUSD budget cuts Tarzana ES is unable to fund Renaissance Start Reading for the 2024-2025 school year.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**
 Tarzana Elementary's strength is its diversity. Each student brings with him a unique and diverse range of strengths, skills, and perspectives that we foster, honor and uplift. This grant will be used to serve our diverse population of students (English Learners, Students with special needs, foster, struggling learners and high achievers). Our goal is to provide a world-class academic experience for all students.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Renaissance Star Reading Program	\$2047.92	\$2047.92
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2047.92

10a) Start date: 07/01/24 10b) Date Funds Required: 06/20/24 10c) Expected Completion Date: 06/30/25
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
Renee Cofield Principal Renee Cofield 4/23/24
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
Sabrina Vaz Assistant Principal, EIS Sabrina Vaz 4/25/24
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Renaissance

Subscription Renewal

Quote #: RPRNQ3085461*

2911 Peach Street, Wisconsin Rapids, WI 54494-1905
 Phone: (800) 338-4204 | Fax: (877) 280-7642
 Federal I.D. 39-1559474
www.renaissance.com

Tarzana Elementary School - 266389
 5726 Topeka Dr
 Tarzana, CA 91356-1316
 Contact: Rene Christian-Cofield - (818) 881-1424
 Email: renee.cofield@lausd.net

Subscription End: 6/30/2024
 Notice Date: 04 2024
 Reference ID: 696148

Quote Summary	
School Count: 1	
Renaissance Products & Services Total	\$2,048.40
Applied Discounts	\$(0.48)
Sales Tax	\$0.00
Grand Total	USD \$2,047.92

Pricing and discounts are subject to change if alterations are made to this quote.
 To receive applicable discounts, all orders included on this quote must be received at the same time.
 Use your Prop 98 funding to lock in multi-year discounts on the solutions you need.

By signing below, Customer:

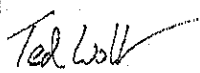
- acknowledges that the Person signing this Quote is authorized to do so;
- agrees that this Quote, any other quotes issued to Customer during the Subscription Period and Customer and its Authorized Users access to and use of the Products and Services are subject to the Renaissance Terms of Service and License located at <https://doc.renlearn.com/KMNet/R62416.pdf> which are incorporated herein by reference;
- acknowledges receipt of the Notice of Renaissance's Practices Relating to Children's Online Privacy <https://docs.renaissance.com/R63870> directed to you as the school official responsible for authorizing the use of the Renaissance Products and Services in the educational context.

To accept this offer and place an order, please sign and return this Quote.

Renaissance will issue an invoice pursuant to this Quote on the Invoice Date you specify below. If no Invoice Date is listed, Renaissance will issue an invoice within 30 days from the date of this Quote. If your organization requires a purchase order prior to invoicing, please check the box below and issue your purchase order to the Renaissance address below no later than 15 days prior to the Invoice Date. Payment is due net 30 days from the Invoice Date.

If your billing address is different from the address at the top of this Quote, please add that billing address below.

Please check here if your organization requires a purchase order prior to invoicing: []

Renaissance Learning, Inc.	Tarzana Elementary School - 266389
	By:
Name: Ted Wolf	Name:
Title: VP - Corporate Controller	Title:
Date: 4/3/2024	Date:
	Invoice Date:

Mail: PO Box 8036, Wisconsin Rapids, WI 54495-8036
 Fax: (877)280-7642
 Email: electronicorders@renaissance.com
 Phone: (877)444-3172

Renaissance

Subscription Renewal

Quote #: RPRNQ3085461*

2911 Peach Street, Wisconsin Rapids, WI 54494-1905
 Phone:(800) 338-4204 | Fax:(877) 280-7642
 Federal I.D. 39-1559474
www.renaissance.com

Renewal Details				
Applications				
Products & Services	Subscription Period	Quantity	Unit Price	Total
Star Reading Subscription	07/01/2024 - 06/30/2025	240	\$5.41	\$1,298.40
Applications Subtotal				\$1,298.40
Applied Discounts				\$(0.48)
Applications Total				USD \$1,297.92
Platform Services				
Products & Services	Subscription Period	Quantity	Unit Price	Total
Annual All Product Renaissance Platform	07/01/2024 - 06/30/2025	1	\$750.00	\$750.00
Platform Services Subtotal				\$750.00
Applied Discounts				\$0.00
Platform Services Total				USD \$750.00

Renaissance

Subscription Renewal

Quote #: RPRNQ3085461*

2911 Peach Street, Wisconsin Rapids, WI 54494-1905
Phone:(800) 338-4204 | Fax:(877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Renewal Subscription Summary	
Star Reading Subscription Total	
Tarzana Elementary School - 266389	240
Star Reading Subscription Total	
240	
Annual All Product Renaissance Platform Total	
Quantity	
Tarzana Elementary School - 266389	1
Annual All Product Renaissance Platform Total	
1	

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All other product and company names should be considered the property of their respective companies and organizations.



Los Angeles Unified School District

Tarzana Elementary School

5726 Topeka Drive, Tarzana, CA 91356

Telephone: (818) 881-1424 Fax: (818) 343-4418

tarzanaes.lausd.org

ALBERTO M. CARVALHO

Superintendent of Schools

DR. DAVID BACA

Region North Superintendent

RENEE COFIELD

Principal

SABRINA VAZ

Assistant Principal, EIS

April 23, 2024

Mr. Harvey Goldberg
Tarzana Neighborhood Council
P.O. Box 571016
Tarzana, CA 91357

Dear Mr. Goldberg,

Tarzana Elementary is a Title 1 school located in the San Fernando Valley near Los Angeles, CA. As a Title 1 School, our student population is a combination of Foster Youth, Homeless, and more than 90% low income families. Due to this fact, school plays an integral role in the life of our students.

As a result of enrollment, pay raises and LAUSD budget cuts, Tarzana elementary will not be able to continue funding Renaissance Star Reading for the 2024-2205 school year. Renaissance helps accelerate learning for all students. Star Reading measures students' knowledge and understanding of vocabulary, as well as their ability to apply vocabulary strategies. This software can be used in school and remotely. We are seeking a generous donation of \$2,047.92 to fund Star Reading for next school year. Thank you in advance for your consideration and generosity over the years.

For your records as well, our tax identification number is 95-6203-581-W

If you have any questions, please feel free to contact me.

Renee Cofield, Principal
Tarzana Elementary School
5726 Topeka Drive
Tarzana, CA 91356
(818) 881- 1424

Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Tarzana Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a) Portola Middle School 95-6006405
 Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 18720 Linnet St. Tarzana CA 91356
 Organization Mailing Address City State Zip Code

1c) _____
 Business Address (if different) City State Zip Code

1d) PRIMARY CONTACT INFORMATION:
Javier Tapia, principal (818) 654-3300 jtapia1@lausd.net
 Name Phone Email

2) Type of Organization- Please select one:
 Public School (not to include private schools) or 501(c)(3) Non-Profit (other than religious institutions)
 Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) _____
 Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant:
 Portola Middle School is dedicated to improving the teaching and learning of Civic Leadership and understanding in the classroom to create a state-of-the-art Mock Trial program here at Portola. This program is run through our Elective Department and open to all students. Overwhelming student interest allows us to fill our team to maximum capacity, including up to 3 courtroom artists and 3 court reporters. Our purpose is to teach students debate techniques, civil responsibility, public speaking skills, the various courtroom personnel roles and expectations, and inform students of their civic duties and rights in our country. This program has been and continues to be a great benefit to all types of diverse learners at our school, and it helps build students into our country's future leaders.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)
 This grant will be used primarily to support the program costs, class materials, and teacher training and extra time (x-time) outside of the classroom and school day. Additionally, the program helps students consider different career paths and gives them speaking and critical thinking skills for any career path. The Mock Trial program encourages the importance of multiple perspectives, socio-economic status and how it correlates to defense and courtroom procedure. Students learn to advocate for others and become leaders among their peers who help to implement change in our communities.

NPG
TNC PORTOLA MOCK TRIAL

REV 4-9-24

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
Teacher: Mrs. Weber (x-time to plan and prepare students) - 20 hours	\$ 1000	\$ 1000
chaperone (librarian Ms. Sweet) (time to assist preparing students and accompany on trips - 8 hours)	\$ 400	\$ 400
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
competition enrollment	\$ 700	\$ 700
Mock Trial materials and competition field trip costs	\$ 1800	\$ 1800
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe: _____

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 3900

10a) Start date: 6 / 15 / 24 10b) Date Funds Required: 6 / 15 / 24 10c) Expected Completion Date: 6 / 14 / 25
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant
Ms. Sylvia Bedrossian (She has contacted the city attorney)	parent of former students in English (7th) grade

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No **(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
 Javier Tapia Principal [Signature] 2-29-24
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
 Becky Garcia Assistant Principal [Signature] 2/28/24
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



LOS ANGELES UNIFIED SCHOOL DISTRICT

**Gaspar de Portola Charter Middle School,
Academy of Integrated Arts & Technology,
and Highly Gifted Magnet**

18720 Linnet Street, Tarzana, California 91356
Phone (818) 654-3300 Fax (818) 996-0292

<https://portolams.org>

J. Tapia
Principal

R. Garcia
Assistant Principal

M. Park
Assistant Principal

K. Perry
Assistant Principal

J. Ohlund
Assistant Principal



April 9, 2024

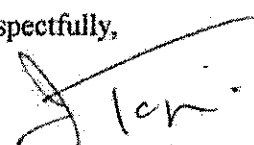
Dear Tarzana Neighborhood Council Board Members,

Thank you for your consideration regarding the funding of our Mock Trial Program at Portola Middle School. I believe this program will positively impact the community through the teaching and learning of Civics. The program will also offer a career snapshot of our legal system and the importance of fairness, equity and advocacy within our court system. The class will teach students public speaking skills, research, advocacy, perspective and the importance of their voice.

We plan to use the funds for teacher training/preparation, purchase/copying of mock trial cases and materials, and a bus for field trips to the Van Nuys Courthouse and any other courthouses where our team competes. The Mock Trial Program will be run through our elective program and will be open to all students. This program will begin in the fall of 2024. Since we have begun to offer it at Portola Middle School, it has had overwhelming student support!

Thank you again for your consideration! We look forward to your response.

Respectfully,


Javier Tapia

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Tarzana Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a) Tarzana Community & Cultural Center 91-2147033 California 2002
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 19130 Ventura Blvd Tarzana CA 91356
Organization Mailing Address City State Zip Code

1c) _____
Business Address (if different) City State Zip Code

1d) PRIMARY CONTACT INFORMATION:

Claire Bloom 818-705-1286 Info@MyTarzana.Org
Name Phone Email

2) Type of Organization- Please select one:
 Public School (not to include private schools) Attach Signed letter on School Letterhead or 501(c)(3) Non-Profit (other than religious institutions) Attach IRS Determination Letter

3) _____
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

The grant will be used to help fund our summer children's garden program. This will be the fourth consecutive year that we are offering the program to kids in our community ages 4-12 free of charge. It consists of five 3-hour workshops, one day per week, that engage students in hands-on learning with a specific focus on plant science, nutrition from the garden and composting. In this program children learn: (continued on addendum #1)

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This program has a direct and continuous effect on this community. It provides a safe learning summer camp that promotes continued academic practice to its participants, supporting the state learning standards for students in pre-K through 6th grade. Our structured science learning activities incorporate vocabulary development, listening and speaking skills and cooperative learning strategies. Art and music, related to the core science themes, are also integrated into the program. Students leave better understanding the importance of understanding plant life, creating a food source with their families, and having a deeper value of our natural world. (Continued on addendum #2)

TNC NPG TCCC 5-7-24

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
Program Director - Elizabeth Ostrom	\$ 800	\$ 1500
Art Instructor - Leslie Hamilton	\$ 200	\$ 400
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Supplies (see itemized budget attached)	\$ 2000	\$ 3288
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs:

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources of funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
West Valley Nursery	\$ 1,000	\$ 2,100
Carter Station Artist Materials	\$ 200	\$ 375
U.S. Bank	\$ 500	\$ 500

9) What is the TOTAL amount of the grant funding requested with this application: \$ 3,000

10a) Start date: 06/27/24 10b) Date Funds Required: 07/01/24 10c) Expected Completion Date: 08/01/24
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant
Leonard Shaffer	Former Board Member of TCC

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No (Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
Claire Bloom PRINT Name Executive Director Title Claire Bloom Signature 5/7/24 Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
Sydney Wilkinson Whitehead PRINT Name Secretary Title Sydney Wilkinson Whitehead Signature 05/07/2024 Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clark.ncfunding@lacity.org for instructions on completing this form

ADDENDUM #1 (Continued from Pg. 1)

- How to grow their own food and prepare healthy organic meals from vegetables grown in the garden
- About the value of native plants to our Southern California landscape, how they help to aid in water conservation and their other benefits to the environment
- The science behind plants, pollinators, and organic gardening, plus lessons in composting
- To create visual art projects that reflect the world of plants and pollinators as a creative and educational exercise. Music is also incorporated into the program.

The curriculum, which has been designed and updated by Master Gardener Elizabeth Olstrom (who is also a full-time garden instructor for LAUSD) focuses on teaching kids in a fun, engaging manner that inspires them to care about gardening, native plants, pollinators and growing healthy foods. To make these workshops available to ALL children in the community, we do specific outreach to schools that have a high percentage of low-income families, along with promoting the event on our website, in our newsletter, on our marquee, and through flyers at local schools.

This grant will help us pay for materials and personnel to properly run the program. It will help fund the stipends for the Program Director and Art Teacher; help to pay for gardening supplies, art supplies, gardening tools, seeds, plants, pots, work tables, and many other necessary supplies (see attached itemized budget, Addendum #3).

In the past 3 years we have had approximately 300 kids attend our program each summer. The cost to run the program each year is approximately \$5,000. So far, we have been able to run this program with the help of our donors, various sponsors, and funding from City Councilmember Bob Blumenfield and LA County Social Programs funding, with TCCC and our key sponsor West Valley Nursery paying the balance.

Sponsors who have supported us in the past for this project include the Farmers Market organization Raw Inspiration, which gave us a \$5,000 grant our first year and helped us to create and develop the area now used as The Children's Garden; One West Bank, which gave us a \$10,000 grant in 2022 to build a greenhouse; the SFV Audubon Society, which granted us \$5,000 as an interpretative sign sponsor for our "Native Birds of Tarzana" sign, and West Valley Nursery, which has donated raised beds and thousands of dollars worth of gardening supplies over the past three years. We have also received multiple grants from the County to help fund the building of the Children's Garden space, including an art shed, the entrance, lighting, and interpretative signs. Art supplies have been donated in the past from Carter Sexton Artist Materials. And now, in our fourth year of implementing the program, we are asking you to help us with this vital community program for children.

In summary, the intent of the program is to provide a real-life context for science education: focusing on the 7 things that all plants need, the botany behind gardening, and learning to

ADDENDUM # 1 (CONT'D)

prepare nutritious meals and snacks from their successful gardening. Another component of the program is to build young students' ability to connect with nature at our facility, to engage their five senses, work cooperatively and to significantly increase their environmental awareness and to experience surprise/wonder/awe.

The (#) key success indicators for our project are:

- Increase children's interest in the natural world
- Engage children experientially so they want to learn
- Create a sense of personal responsibility to care for the garden
- Parental involvement
- Continue planting at home with materials provided to each student

ADDENDUM #2 (Continued from Pg. 1)

There are two other important groups in our program that speak to its impact on our community. High School students come to help volunteer with the younger students but also participate in the science of plants and gardening as well, bringing their new knowledge to their own homes and schools. Many of the high school student volunteers choose to return to the program and recruit other friends to volunteer. Parents with young students often bring the younger siblings to the grounds on the day of the programs. They are able to participate in the story and singing times. The last few years parents who have come to the camp days recruit other friends and families to the program, increasing our numbers of students and visibility in the community. Our adult volunteers are active members of the Tarzana community. This year we are also recruiting volunteer members of the UCCE Los Angeles Master Gardeners program to our program. These volunteers will help strengthen our program's curriculum and outreach. Outcomes of the program that directly affect the community include:

- Improved social interactions and community connections
- Increased environmental awareness
- Increased intake of fruits and vegetables as a result of kids learning to grow and prepare their own healthy, organic food
- Academic gains in plant science

EXPENSES FOR CHILDREN'S GARDEN PROGRAM - 2024 - Addendum #3

PERSONNEL

Program Director Elizabeth Ostrom	\$1,500
Art Instructor Leslie Hamilton	\$400

GARDEN SUPPLIES

(300) 3" terracotta pots	\$417
(7 bags) Organic Potting Soil	\$125
(60 lbs.) Organic Fertilizer	\$110
(14 bags) Chicken manure and earthworm castings	\$200
(22) Flats of plants: vegetables, lowers, milkweed, poppies	\$500
(5 pints) of Ladybugs & (5 quarts) of Earthworms	\$135
(1 bag) snail and slug pellets	\$62
(4) Trowel sets	\$50
(1 set) Watering cans	\$25
Seed packets (peppers, tomatoes, cucumbers, carrots, beans, lettuce, kale, corn, native plant seeds)	\$250

ART SUPPLIES

(2) 15 pk of watercolor sets	\$50
Brushes	\$10
Art paper for painting	\$100
Construction paper	\$60
(10) packs of metallic sharpies	\$100
Popsicle sticks	\$20
(1 pk. of 12) Glue	\$15
(30 pk.) Scissors	\$20

OFFICE/MISCELLANEOUS

(6 pk) Supply bins	\$130
Nametags	\$6
Copy paper/ink	\$125
(3) 3' x 6' folding tables for work stations @ \$80 eac.	\$240
(12 cans) Eco Smart Natural Plant-Based Mosquito & Tick Control	\$288
Snacks (fruit, granola bars, pretzels)	\$250

Total Expenses for CG Program 2024 **\$5,188**

DEPARTMENT OF THE TREASURY

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

Date: SEP 30 2002

THE TARZANA COMMUNITY AND CULTURAL
CENTER
C/O A DEAN LYNN
4126 COLDSTREAM TERRACE
TARZANA, CA 91356

Employer Identification Number:
91-2147033

DLN:
17053163022022

Contact Person:
JOANNA YAWNEY

ID# 95078

Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
December 31

Foundation Status Classification:
170(b)(1)(A)(vi)

Advance Ruling Period Begins:
April 8, 2002

Advance Ruling Period Ends:
June 30, 2006

Addendum Applies:
Yes

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and

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