

Tarzana Neighborhood Council
Budget and Finance Committee Meeting
Wednesday December 4, 2013

Attending – Chairperson Harvey Goldberg, committee members, Max Flehinger, Ken Schwartz, Jon Reich and Allan Wertheim.

Absent – committee member, Varant Majarian.

Harvey Goldberg, Chairperson, appointed the following persons as Committee Members: Max Flehinger, Varant Majarian, Jon Reich, Ken Schwartz and Allan Wertheim.

Also attending; Kathy Delle Donne, Denyse Selsnick, Warren Holden and Joyce Greene Plus one non stakeholder visitor, a student from CSUN, Sara Salas.

The meeting was called to order by chairperson Harvey Goldberg @ 6:05 PM at the Tarzana Community & Cultural Center.

Chairperson Goldberg appointed Max Flehinger as Vice Chairperson.

The Secretary position is currently an open position.

A quorum was set at 3 committee members for all Budget meetings.

Chairperson Goldberg held a review of Financial Statements that he prepared for the period July, 2013 through November, 2013 and Available Funding for year ending June 30, 2014 as of today's budget meeting as well as the DONE Expenditure Reports for the months of October and November 2013.

A discussion was held and a **Motion** was made by Jon Reich and seconded by Max Flehinger to approve all the financial statements, and unanimously approved by the committee.

A discussion was held regarding a request from the Budget Committee for \$100.00 for miscellaneous expenses classified as Operations. A **Motion** was made by Max Flehinger and seconded by Ken Schwartz to approve these expenses, and unanimously approved by the committee.

A discussion was held regarding a request from the DWP MOU representative Joyce Greene for an allocation of \$200.00 for miscellaneous expenses for flyers and posters classified as Outreach. A **Motion** was made by Allan Wertheim and seconded by Jon Reich to approve these expenses, and unanimously approved by the committee.

A discussion was held regarding a request from the Outreach Committee for an allocation of \$400.00 to purchase bus bench inserts for ads promoting the Tarzana Neighborhood

Council to be classified as Outreach. A **Motion** was made by Jon Reich and seconded by Max Flehinger to approve the purchase of up to 8 bench inserts at \$50.00 each for these expenses, and unanimously approved by the committee.

A discussion was held regarding a request from TNC President, Kathy Delle Donne to approve \$200.00 for the Annual VANC Mixer to be classified as Operations. A **Motion** was made by Allan Wertheim and seconded by Ken Schwartz to approve the expenses, and unanimously approved by the committee.

A discussion was held regarding a request from the Outreach Committee to approve a \$1,500.00 request to print 2,000 newsletters monthly at a monthly cost of \$250.00 classified as Outreach. A **Motion** was made by Jon Reich and seconded by Ken Schwartz to approve the expense, and unanimously approved by the committee.

A discussion on a request from the Election Committee to specifically allocate a portion of the \$6,000 budget for election expenses as follows: Post cards NTE (Not to Exceed) \$4,210, Post card design \$100, Flyers NTE \$340, candidate meeting refreshments NTE \$225, Bus rental \$200, Bus banners NTE \$285 and Newspaper ads NTE \$500 for a total of \$5,860. A **Motion** was made by Max Flehinger and seconded by Harvey Goldberg to approve, NTE \$340.00 for Flyers, Candidates Meeting refreshments, NTE \$225.00 and NTE \$500.00 for Newspaper ads. For a total of \$1,065.00 and not to make a recommendation on \$4210 for Post Card Mailing and \$100.00 for Design of such, as well as \$200.00 for the rental of a double decker bus and \$285.00 for art work for said bus. This was unanimously approved by the committee.

A discussion on a request from the Public Safety Committee to purchase 10 Neighborhood Watch Signs at a cost of \$223.92 from the Outreach budget. A **Motion** was made to approve the expense by Jon Reich and seconded by Max Flehinger, and unanimously approved by the committee.

There were no Public or Committee members comments

The next meeting of the TNC Budget Committee is scheduled for Wednesday, January 22, 2014 at 6:00 PM

A Motion to adjourn was made by Allan Wertheim and seconded by Max Flehinger, the meeting was adjourned at 7:25 PM.

Allan Wertheim, Acting Secretary.