

TARZANA NEIGHBORHOOD COUNCIL
SPECIAL BOARD MEETING
Wednesday October 30, 2013
Providence Tarzana Medical Center
North Conference Rooms 1&2
18321 Clark St., Tarzana, CA 91356

1. **Call to Order** by TNC President Kathy Delle Donne at 7:10 p.m.
Roll Call: Mathew Austin, Kathy Delle Donne, Elliot Durant, Max Flehinger, Harvey Goldberg, Joyce Greene, Varant Marjarian, Evan Levi, Eran Heissler, Paul Lawler, Eileen Maronde, Jon Reich, Denyse Selesnick, Len Shaffer, Sue Weidman and Esther Wieder. Absent: Susan Blauner, Barry Edelman, Doug Sarver, and Deanna Scott. David Garfinkle arrived at 8:30 p.m. Welcoming Remarks by Kathy. No flag for the Pledge of Allegiance.
2. **Public Comments** – None.
3. **Approval of minutes** from October 22, 2013 meeting. **(Heissler/Majarian) moved to accept the minutes as revised with one opposed (Greene).**
4. **Resignations:** Kathy announced the resignations of Matt Austin as Chairperson of the Government Action Committee and Evan Levi as Chairperson of the Budget & Finance Committee.
5. **Appointments: (Goldberg/Reich) moved to combine for a vote the following appointments. The motion carried with one abstention (Greene). The board approved all four appointments.**
 - Appointment of Harvey Goldberg as Chairperson of the Budget & Finance Committee.
 - Appointment of Joyce Greene as DWP MOU Representative.
 - Appointment of Mark Weiner as Transportation Liaison to Empower LA.
 - Appointment of Barry Edelman as Public Works Liaison to Empower LA.
6. Appointment for TNC liaison to City Attorney/Empower LA: **(Heissler/Weider) moved that Kathy Delle Donne be appointed for liaison to the City Attorney/Empower LA. The motion carried unanimously.**
7. Government Action Committee appointment: **(Delle Donne/ Selesnick) moved the appointment of Susan Blauner & Debora Ruiz as Co-Chairpersons of the Government Action Committee.** Len stated that there is nothing in the bylaws that allows for co-chairs to be appointed. His position was supported by Jay Handal, the C4C training. **Kathy amended the motion to remove Debora Ruiz as co-chair, keeping Susan Blauner as chair. The motion carried with one abstention (Majarian).**
8. **(Shaffer/Reich) moved to postpone indefinitely the appointment of Denyse Selesnick as Co-Chairperson of the Outreach Committee. The motion carried with two opposed (Lawler, Levi) and one abstention (Maronde).**
9. Appointment of Planning Liaison: **(Delle Donne/Austin) moved to appoint Denise Schall as Planning Liaison to Empower LA. The motion carried with one opposed (Majarian).**
10. **TNC Board Member Training Session** administered by Empower LA's Council 4 Councils (C4C): Kathy introduced Jay Handal, C4C peer mentor on Parliamentary Procedures who showed a video presentation on different items pertaining to parliamentary procedures, posting of agendas, the Brown Act, voting procedures, etc. Tom Soong from Empower LA also contributed to the presentation on the Open Meeting Law.

- Presentation finished at 9:40 p.m. at which point Kathy commenced the meeting. -

11. **(Delle Donne/Weider)** moved to stipulate that TNC hold its 2014 Elections on Sunday, March 16, 2014 from 1:00 - 5:00 pm at Tarzana Community & Cultural Center (first location choice) or Tarzana Recreation Center (second location choice). Election not to include a vote by mail component. Len reviewed the factors involved with vote by mail.

(Shaffer) made an amendment adding language to the motion so that it stated, "That TNC hold its 2014 Elections on Sunday, March 16, 2014 from 1:00 - 5:00 pm at Tarzana Community & Cultural Center (first location choice) or Tarzana Recreation Center (second location choice). Election not to include a vote by mail component "to accept the defaults of candidate verification by documentation, stakeholder verification and minimum stakeholder age per TNC bylaws." The motion carried. (Greene not present for vote).

12. **(Delle Donne/Heissler)** moved to suspend TNC rules for the purpose of assembling as a Committee as a Whole to consider requests for the following spending for *item #17*.

(Shaffer/Heissler) made a friendly amendment "To suspend the TNC rules requiring items within a committee's jurisdiction to be heard by the committee before being brought to board action for the purpose of assembling as a committee as a whole to consider requests for spending. The motion to amend carried with one opposed (Reich).

The amended motion failed 7-9-1 (Shaffer abstaining).

13. Request to approve the expenditure of 50 Neighborhood Watch signs up to \$250. from the allocated Public Safety Budget. Tabled.

14 **Expenditures: (Shaffer/Goldberg)** moved to postpone indefinitely approval for the expenditures from the Outreach budget for the Public Safety Fair on the following items- banners, water, vests, bouncers & restrooms and a request by the Executive Committee to approve the expenditure of Skype of \$60. from Operations budget for telephone. *The motion carried. (Lawler did not vote).*

15. Motion to approve a revised 2013-2014 budget. Tabled.

16. **(Goldberg/Reich)** moved, "Resolved, that the TNC authorize the Treasurer to pay previously budgeted recurring monthly or periodic expenses in small amounts, defined as those not to exceed \$50/day for one item and expense classification category. These expenses include but are not limited to copies and postage for committees, Board meetings, officers' expenses and etc., refreshments for meetings and etc. The recurring expenses are Apple One or other temporary staffing agencies for preparation of minutes, not to exceed ("NTE") \$375/meeting; Net Atlantic for mailing list maintenance and distribution, NTE \$45/month; and The Web Corner for web site hosting and maintenance, NTE \$150 for each month's services. The motion carried.

17. **(Goldberg/Weidman)** moved, "Resolved that the TNC authorizes the Treasurer to pay during the month of November 2013, or shortly thereafter, the previously budgeted expenses for services (to be) rendered or items (to be) purchased in accordance with the invoice(s) or estimate(s) submitted to the Board for their approval, referencing specifically an invoice from Global I & E, Inc. for \$125.00 for 25 emergency vests & to include 10% increase for possible potential tax for a total of \$137.50." The motion carried.

18. Discussion on changing the date for November Board Meeting. *TBD via email.*

19. Motion to adopt the recommendations of the NC Plan Review Committees to the Commission: (Shaffer recused himself from the following motions by leaving room).

1. Elections: **(Delle Donne/Selesnick)** moved, "That **DONE** is to be permanently in charge of administering the elections." The motion carried with one abstention (Reich).

2. Training & leadership: **(Delle Donne/Maronde)** moved, "That NC board members be required to complete Ethics, Financial Policy, Sexual Harassment and ADA compliance training, and that the Department offer classes, including but not limited to, Leadership, City Government Basics, Parliamentary Procedures, Land Use and Candidate Training." The motion carried with two abstentions (Reich, Majarian).
3. Early Notification System: **(Delle Donne/Selesnick)** moved, "That an Early Notification system be established by each City department, commission and the City Council and its committees, to provide NCs with a minimum of 60 days notice of any proposed actions." The motion carried with one abstention (Reich).
4. Initiation of Council Files: **(Delle Donne/Selesnick)** moved that "NCs should have the right to open Council files. No NC board member should be required to file a financial disclosure form for a NC to open a Council file. There should be no limit on the number of Council files that an NC can open every year." The motion carried with one abstention (Reich).
5. Review of delivery of city services: **(Delle Donne/Heissler)** moved, "That the BONC, with the aid and advice of citywide NCs, will adopt policies establishing best practices for the monitoring the delivery of City services." The motion failed: 1-15-0 (Austin for).
6. Community impact statements: **(Delle Donne/Goldberg)** moved, "City agendas should once again include the full text of the brief Community Impact Statement (CIS) from each NC submitting one, with links to any background materials that were provided for support. Anytime a CIS is, for whatever reason, removed from a subsequent agenda, the City Clerk will send a notice to the NC." The motion carried with four abstentions: (Garfinkle, Goldberg, Majarian and Reich).
7. Neighborhood Councils presenting at Public Meetings: **(Delle Donne/Maronde)** moved, "Official Neighborhood Council or Neighborhood Council Alliance representatives addressing the City Council, its committees, City commissions, and boards be granted up to five minutes of presentation time separate from general public comment to present the official public view of the Neighborhood Council board or alliance. NCs should receive priority as City entities and be called for comment before General Public Comment." The motion carried. (Reich not present).
8. Funding & grants: **(Delle Donne/Weider)** moved that "Unexpended NC funds should be kept in the NC system, received and administered by DONE," Neighborhood Councils should be allowed to provide funds to City Departments provided that the equipment benefits stakeholders, that in addition to the initial requestor there is documentation of the need from a higher level of the department, and that the transfer is accompanied by an MOU, agreement, or a form similar to a neighborhood purposes grant. Overriding principle should be that in the absence of conflicts of interests, the Department of Neighborhood Empowerment should be empowered to seek and receive funds appropriate to their mission and support their operations. The motion carried with one abstention (Greene).

20. **Board Member Comments:** None.

21. **Meeting Adjourned** at 10:46 p.m.