

**TARZANA
NEIGHBORHOOD COUNCIL**

P.O. Box 571016
Tarzana, CA 91357

Telephone (818) 921-4992

tnc@tarzananc.org
www.tarzananc.org

CALIFORNIA



**TARZANA
NEIGHBORHOOD COUNCIL**

C/O Department of Neighborhood
Empowerment
200 N. Spring St. Suite 2005
Los Angeles, CA 90012

TELEPHONE: (213) 978-1551
FAX: (213) 978-1751

**TARZANA NEIGHBORHOOD COUNCIL
RULES COMMITTEE AGENDA**

Monday May 13, 2013 9:00 am
Tarzana Community and Cultural Center
19130 Ventura Blvd, Tarzana 91356
(Corner of Ventura Blvd and Vanalden Ave)

Leonard J. Shaffer, Chair

Committee Members

Harvey Goldberg; Max Flehinger; David Garfinkle
(Quorum 3 members)

The public is requested to fill out a “**Speaker Card**” to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or by e-mail at done@lacity.org.

1. Call to order and introductions
2. Approval of minutes of previous meeting
3. Public Comments – Comments from the public on non-agenda items within the Committee’s subject matter jurisdiction. Public comments limited to three minutes per speaker.
4. **Reconsideration** – Motion to reconsider Item 5 on the Dec. 18, 2012 agenda; proposed rule mandating ethics exam and other training requirement for committee chairs for the purpose of amending the original motion – *Discussion and possible motion*
5. **Committee chair training** - Should the Rules Committee recommend to the Board that the current standing rule be amended to state that all committee chairs, standing and ad hoc, shall, within 60 (sixty) days of appointment, take the Ethics Training as specified by Assembly Bill 1234, and training relating to the Brown Act and parliamentary procedures. Failure to do so would result in automatic removal of the chair. Further it is recommended that all committee chairs take part in current board member training sessions. (This Rule would not apply to any committee chair that is in compliance with any other Standing Rule mandating any of the above training.) - *Discussion and possible motion*
5. **Reconsideration** – Motion to reconsider Item 6 on the Dec. 18, 2012 agenda; proposed rule regarding appointment and removal of committee chairs for the purpose of amending the original motion - *Discussion and possible motion*
6. **Committee chair appointment and removal** - Should the Rules Committee recommend to the Board that the Board President have the sole discretion to appoint and remove standing and ad hoc committee chairs with approval of the Board. Appointment or removal shall be by motion at a regular board meeting.
 - a. Appointment approval shall be by a majority of those present and voting.
 - b. The Board may override the removal of a committee chair by a 2/3 majority vote of the Board.- *Discussion and possible motion*

7. **Committee chairs** - Should the Rules Committee recommend to the Board that the Standing Rule adopted by the Board at the special meeting of February 20, 2013 be amended to state that standing committees and ad hoc committees may be chaired by a non-board member stakeholder - *Discussion and possible motion*
8. **Monthly financial reports** – Should the Rules Committee recommend to the Board that the monthly financial reports referred to in the Treasurer’s Handbook be presented with sufficient detail to allow the Board to identify each expenditure; such as a listing of disbursements for the related budget item - *Discussion and possible motion*
9. **Posting of financial reports** – Should the Rules Committee recommend to the Board that all financial statements be posted on the TNC web site in order to be available to TNC stakeholders; all reports to be posted within one week after approval by the Board. - *Discussion and possible motion*
10. **Committee Member Comment** - Comments from committee members on subject matters within the committee’s jurisdiction.
11. **Future Agenda Items and other Calendar Events**
12. **Adjournment**

For more information about the Tarzana Neighborhood Council visit our web site at www.tarzananc.org

Any materials that may be distributed to a majority of the Committee less than 72 hours prior to the above scheduled meeting are available for review by the public at 19040 Vanowen Street, Reseda, CA 91335

Process for Reconsideration – Reconsideration of Board actions shall be in accordance with the Tarzana Neighborhood Council bylaws.