

TARZANA NEIGHBORHOOD COUNCIL
Special Board Meeting Minutes
Tuesday, February 20, 2013
Tarzana Elementary School
5726 Topeka Drive, Tarzana, CA 91356

1. **Call to Order** at 7:28 p.m. by Kathy Delle Donne, TNC president. **Roll Call:** Mathew Austin, Susan Blauner, Kathy Delle Donne, Barry Edelman, Joyce Greene, Jason Hayes, Eran Heissler, Varant Majarian, Eileen Maronde, Len Shaffer, Evan Levi, David Garfinkle, Doug Sarver, Max Flehinger, Jon Reich and Esther Wieder and Sue Weidman. Pledge of Allegiance led by Matthew Austin. **Quorum (10) established.** Absent: Harvey Goldberg, Paul Lawler, Deanna Scott and Denyse Selesnick.

2. **Public Comments-** None

3. **Approval of minutes** from December 27, 2012 Special Board Meeting. (Majarian/Garfinkle) moved that the minutes be approved as presented. *The motion carried unanimously.*

4. **Following are the motions proposed by the Rules Committee at their meeting on November 15, 2012.**

(On 2-19-13 Shaffer sent to TNC Board a copy of the proposed Standing Rules in a different format than the format that was proposed in the 11-27-12 and 1-26-13 Board agenda. Delle Donne pointed out that prior to the 2-20-13 TNC Special Board meeting, she had contacted Shaffer and he said to include the Rules as "was on the 1-27-13 agenda) Delle Donne stated that since stakeholders were noticed by the posted agenda, we must adhere to the agenda and not make any significant changes to the format.)

(a) (Shaffer/Flehinger) moved that the following are standing committees of the TNC: Budget & Finance, Energy & Environment, Government Action, Land Use, Outreach, Rules & Bylaws, Transportation/Mobility and Animal Welfare.

(Shaffer/Sarver) added Public Safety to list as friendly amendment (Shaffer, maker of motion, accepted friendly amendment). *The motion carried unanimously.*

(b) (Shaffer/Reich) moved that Standing Committees shall be chaired by a current Board member.

Above main motion as amended: that the following Standing Committees, Budget & Finance and Rules & Bylaws, shall be chaired by current Board members, all others need not be chaired by current Board members. The motion carried: 15-1-1.

(Reich/Shaffer) moved to amend the motion to say that the Budget & Finance and Rules & Bylaws Committees only need to be chaired by Board members. *The motion carried: 15-0-2.*

(Garfinkle/Shaffer) moved to further amend (Reich/Shaffer) motion to include Land Use in addition to Budget & Finance and Rules & Bylaws. *The amendment failed: 3-17-0.*

(c) (Shaffer/Austin) moved that Ad Hoc Committee may be chaired by a non-board member TNC stakeholder. *The motion carried unanimously.*

(d) (Shaffer/Sarver) moved that a majority of members of each committee, standing or ad hoc, must be TNC stakeholders. *The motion carried with one opposed (Reich).*

(e) (Shaffer/Maronde) moved that all committee chairs, standing and ad hoc, must take the Ethics Training as specified by California Government Code 53234 within 60 (sixty) days of appointment. Failure to do so will result in automatic removal of the chair. This rule will not apply to any committee chair that is in compliance with any other Standing Rule of the Tarzana Neighborhood Council regarding the Ethics Training. *The motion carried unanimously.*

(f) (Shaffer/Sarver) moved that the Board President has the sole discretion to appoint and remove standing and ad hoc committee chairs with approval of the Board. Approval shall be by a majority of those present and voting. *The motion carried unanimously.*

(g) (Shaffer/Reich) moved that absent affirmative action by the Board to the contrary, the elected Board President shall be designated the “second signatory” for all purposes as defined by the Department of Neighborhood Empowerment. *The motion carried unanimously.*

(h) (Shaffer/Maronde) moved that absent affirmative action by the Board to the contrary, the elected Board Treasurer shall be designated the holder of the Purchase card and the “first signatory” for all purposes as defined by the Department of Neighborhood Empowerment. *The motion carried unanimously.*

(i) (Shaffer/Majarian) moved that all TNC Board and committee agendas shall list the current Board or committee members and the Board or Committee quorum needed to conduct business. *The motion carried unanimously.*

(j) (Shaffer/Flehinger) moved that all issues and requests for action that fall within the subject matter jurisdiction of a committee, standing or ad hoc, shall be heard by that committee prior to any action by the Board. *The motion carried unanimously.*

5. Updates:

Jon Reich, Budget Advocate, reminded everyone to take Mayor’s Budget Survey.

Joyce Greene – Member of the Neighborhood Council Plan Review Working Group encouraged Board members to attend March 4th meeting – will be discussing issues such as factual based stakeholder, elections and boundary lines.

Marina McLeod, Chairperson- Energy & Environment Committee Earth Day is scheduled for April 13th. Theme is “How does your Garden Grow.”

Elliot Durant, Chairperson- Public Safety Committee- Emergency Preparedness/ Public Safety Day will be held on March 16th. Plans are being finalized for Fair. In addition, Committee is dealing with formation of neighborhood watch groups, CERT training, school grants and emergency signs.

Jason Hayes, Chairperson-Transportation/Mobility Committee – Next meeting scheduled for March 6th.

6. Board Member Comment – Comments from Board on subject matters within the Board’s jurisdiction.

7. Future Agenda Items and other Calendar Events

Valley Alliance of Neighborhood Councils sponsoring a mayoral & city controller debates on Saturday February 23, 2013 at Valley College at 9:00 am.

8. Adjourned at 9:20 pm

