

CITY OF LOS ANGELES

TARZANA NEIGHBORHOOD COUNCIL

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TARZANA NEIGHBORHOOD COUNCIL

C/O Department of Neighborhood
Empowerment
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TARZANA NEIGHBORHOOD COUNCIL

JOINT BUDGET AND FINANCE COMMITTEE and SPECIAL BOARD MEETING AGENDA

Harvey Goldberg, Chairman

Committee Members: Max Flehinger, Vice Chair, Eran Heissler, Jon Reich, Ken Schwartz & Bob Shmaeff

Wednesday, June 22, 2016-7:00 PM (Note Date Change)

Tarzana Child Care Center

5700 Beckford Ave., Tarzana, CA 91356

The public is requested to fill out a **“Speaker Card”** to address the Committee on any item of the agenda prior to the Committee taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Committee’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Committee. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or by email at info@empowerla.org.

1. Call to order and welcoming remarks.
2. Public comments. Limited to two minutes per speaker.
3. Approval of Minutes from May 23, 2016 meeting. Action item.
4. Review and approval of Financial Statements as of May 31, 2016.
5. Review and approval of May 2016 expenditures for submission to DONE.
6. Discussion and motion on 2016-2017 initial budget requests based on revenues of \$37,000 and expenditures of Operations, \$6,935 and Outreach of \$2,940 for total expenditures of \$9,875 and unallocated expenditures of \$27,125 for a total of \$37,000.
7. Discussion and motion on a spending resolution: For the fiscal year 2016-17, the TNC authorizes its Treasurer or designee to pay previously budgeted recurring monthly or periodic expenses, in small amounts, defined as those not to exceed \$75/day for one item and expense classification category. These expenses include, but not limited to, copies and postage for committees, Board and committee meetings, officers and committee chairperson expenses and etc., and, refreshments for meetings (other than Board meetings) and etc. The recurring expenses are AppleOne, or other temporary staffing agencies for preparation of minutes or other clerical functions not to exceed ("NTE") \$375/meeting, Net Atlantic or other such company for mailing list maintenance and distribution NTE \$45/month and The Web Corner or other such company for web site hosting and maintenance NTE \$150 for each months services and the purchase of food and refreshments for Board meetings from any vendors NTE \$150 per meeting.
8. Committee Member Comments - Comments from Committee Members on subject matters within the Committee’s jurisdiction.
9. Future agenda items and other calendar events. Next meeting is tentatively scheduled for Wednesday, July 20, 2016 at 7:00 PM.
10. Adjournment.

For more information about the Tarzana Neighborhood Council visit our web site at www.tarzananc.org In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the committee in advance of a meeting, may be viewed at our website by clicking on the following link: www.tarzananc.org/committees.php?committee_id=4, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact us at tnc@tarzananc.org or 818-921-4992.

Process for Reconsideration –Reconsideration of Committee actions shall be in accordance with Tarzana Neighborhood Council bylaws.